

27 March 2019



ACADEMIC SESSION 2019-20

Dear Parent

We have come to the end of another academic session. As we close for the year, here are some important points that will make the transition into the next year smooth & hassle-free.

REPORT CARD

Report Card distribution is on **Wednesday, 10 April 2019** from **9 am to 1 pm**.

PAYMENT OF FEES

This is to remind you that the due date to pay the Fees for the academic session 2019-20 is **Wednesday, 10th April 2019**. Following are the categories of Fees.

(a) SCHOOL FEES

Those who wish to avoid the rush can make the payment at School Office from 9 am to 1 pm on all days from Monday to Saturday. Those who have paid the Annual Fees in advance are requested to pay the balance Fees i.e. Activity / IGCSE Fees as per the dates mentioned in the Fee Structure.

Parents opting for installment option must submit 'Post Dated Cheques' for balance payment as given in the Fee Structure. Payments will not be accepted unless the current & the postdated cheques are submitted.

For Grade wise Fee Structure click on the link below:

<https://primusschool.edu.in/fee-structure-2019-20/>

Kindly ignore if full Fees has been paid.

The Bank details for payment of School fees is as follows:

| | |
|---------------------|----------------------|
| Name of the Account | Primus Public School |
| Bank Name | Karur Vysya Bank |
| Account Number | 2125135000003453 |
| Account Type | Current Account |
| Branch | Ghatkopar |
| IFSC | KVBL0002125 |

Note: Fees are accepted by Demand Draft / Cheque / Bank Transfer/ Credit & Debit Cards **(No Cash / PayTm transactions)**

<https://primusschool.edu.in/payment-options-school-fees/>

Please send the details of your payment to the Fees Department

fees@primusschool.edu.in

(b) BOOKS FEES

The link for Payment towards Books is <https://bit.ly/2V5QeSz>

For details kindly click on the link

<https://primusschool.edu.in/wp-content/uploads/2019/05/Books-Circular-2019-20.pdf>

Distribution of Books will start at the School campus from Wednesday, 22nd May 2019 between 9 am to 1 pm.

(c) UNIFORM FEES

Steps to be followed for Orders / Collection:

STEP 1

- Go to sample desk
- Try on sample sizes from size set provided
- Choose appropriate size and tick on form given before proceeding to order desk

STEP 2

- Proceed to order desk and place order
- Collect print out of order form in duplicate -
 - 1) Vendor Copy
 - 2) Admin Copy

Do sign on both the copies.

STEP 3

- Proceed to payment desk, submit vendor copy, make payment and collect GST Invoice
- Payments for Uniform will be via **Credit card / Debit card** only.

STEP 4

- Distribution of Uniforms will start at the School campus from Wednesday, 22nd May 2019 between 9 am to 1 pm.
- Collect uniform from delivery counter after showing GST Invoice.

(d) BUS FEES

Payment towards Bus to be made by **Cheque** or **Online Transfer** as per the details given below:

| | |
|----------------------------|---------------------------|
| Bank Name | AXIS BANK |
| Name of the Account | INFANTS TRAVELS Pvt. Ltd. |
| Account Number | 918020003573990 |
| Account Type | Current Account |
| Branch | HSR Layout |
| IFSC | UTIB0000785 |

Note: Please send the transaction details along with student's information to Mr. Srinivas Raju.

Email: srinivas.raju@infants.co.in

ORIENTATION PROGRAMME

The Orientation programme for Parents will be held as per schedule as under:

| | | | |
|---|--------------------------|-----------------|-----------------|
| For Parents of Grade 1 & above (Time to be seated is 09.20 AM) | 25 May 2019, Saturday | Grade 1 & above | 9.30 - 11.00 am |
| For Nursery & KG Parents (Time to be seated is 11.50 AM) | | Nursery & KG | 12.00 - 1.00 pm |

SCHOOL REOPENING

| | |
|--|------------------------|
| Grade 8 & 9 (ICSE), 10 (IGCSE) & 'A' Level | 22 May 2019, Wednesday |
| KG (New Students only) | 30 May 2019, Thursday |
| KG to Grade 9 (IGCSE) & 'AS' Level | 03 June 2019, Monday |

BUS ROUTES

List of students for each Bus will be displayed on the Notice Board on the **Orientation Day**. Parents are required to check the route & timings on the Notice Board and update any change in address / Mobile Nos. / Route No. at the respective Bus Counters.

Note: Classes for **Grade 8 & 9 (ICSE) & Grade 10 (IGCSE) and A Level** will resume from 22 May 2019. The staff route will be followed from 20 May 2019 till 31 May 2019. Class timings will be from **8:25 am to 2:40 pm**. Buses will depart from School at 2:50 PM.

The details of the staff bus routes/Saturday route and pick up points are available at

<https://primusschool.edu.in/saturday-bus-routes/>

We look forward to welcoming the children in the new Academic year.

For Primus Public School



Sanjoy Chowdhury
Administrator

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| For detailed information, please visit our website: https://primusschool.edu.in/ |
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